

ALUMNI GUIDE

SEPTEMBER 2011

SIPA OFFICE OF ALUMNI AFFAIRS | SIPA.COLUMBIA.EDU/ALUMNI | 212-854-8671 | E-MAIL: SIPAALUM@COLUMBIA.EDU



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SIPA Alumni Resources and Benefits

As a member of the SIPA alumni community, you are entitled to a number of benefits and resources. Below is a step-by-step guide explaining how to take advantage of the resources that the University has to offer and stay connected with your fellow alumni. These include how to:

- Access online services using your UNI and password
- Register for lifetime e-mail forwarding
- Update your contact information, post a class note, join the SIPA LinkedIn and Facebook pages
- Utilize the resources of SIPA's Office of Alumni Affairs, the Office of Career Services, and Columbia University's Office of Alumni and Development
- Access all the services available to you, including copies of transcripts and diplomas, health insurance continuation, gym membership, Columbia Libraries, alumni publications, and more
- Give back to SIPA
- Get involved with SIPA alumni in your area

1. Change Your UNI and Password

Your UNI (University Network ID) is your key to online alumni resources. It can be thought of as a virtual alumni card, which, along with a password you choose, helps us recognize you as a lifelong member of the Columbia community. With your UNI, you can:

- Establish alumni e-mail forwarding
- View free e-seminars taught by Columbia faculty that combine multimedia, interactivity, and collaborative discussion on a wide range of subject areas. To view the entire library of e-seminars for free, please visit the *Learning at Columbia* site at <http://ci.columbia.edu/ci/eseminars/>
- Access certain other restricted web resources (See below under 3.)

If you don't remember your UNI or have forgotten your password, go to the UNI request form at: <https://alumni.columbia.edu/unis/>

We will need a few pieces of identifying information from you and will then send you your UNI and a PIN to activate it.

2. E-mail Forwarding

E-mail forwarding allows you to keep your *@columbia.edu* e-mail address by directing e-mail sent to that address into whichever inbox you choose. Please visit the e-mail forwarding website at <http://alumni.columbia.edu/email> to designate an address where you will direct your Columbia e-mail.

3. SIPA Office of Alumni Affairs

sipa.columbia.edu/alumni

E-mail: SIPAAlum@columbia.edu

Phone: (212) 854-8671

Toll free/International: (877) 797-2678

SIPA Global Connection Alumni Directory

The SIPA community is a diverse and talented pool of individuals. In order to tap into this resource, networking and keeping in touch with alumni is vital. **The SIPA Global**

Connection Alumni Directory is an interactive online database that has been customized for SIPA and synchronized to the University-wide online directory. It consists of more than 17,000 SIPA graduates living in 156 countries around the world. By searching this database, alumni can access information about fellow alumni, such as their place of work, current residence, and year of graduation. The updated database has new added features such as posting your photograph and submitting a class note. You can **update your directory listing**, (including contact information and professional information) and also **search for your colleagues** around the world. Please be aware that the information you provide will be made available to each individual alumnus. However, you can also request that your personal contact information be hidden.

1. To access the SIPA Global Connection Alumni Directory and update your personal profile, visit: <http://www.alumniconnections.com/SIPA>.

4. Columbia University's Office of Alumni Relations and Development

<http://alumni.columbia.edu/>

E-mail: alumni@columbia.edu

Toll free (877) 854-2586

As alumni of Columbia University, you can access Columbia's University-wide alumni directory, update your address, connect with domestic and international University alumni clubs, register for e-mail forwarding, join an alumni travel study program, donate to SIPA, and more! The University-wide directory and **SIPA Global Connection Alumni Directory** are synchronized so that your contact information is always up to date. As you are often notified of events in your area via e-mail, it is important to keep your contact information current.

Also, as an alumnus of the University, you can visit the **Columbia Alumni Center** at 622 West 113th Street, off Broadway, in New York City. Alumni visiting Columbia's Morningside Heights campus can stop by the first-floor Welcome Center to catch up on the latest University news, check e-mail, explore alumni benefits, peruse a yearbook, or just have a cup of coffee. The Welcome Center has been designed specifically for alumni use, and includes a lounge, library, seminar room, and courtesy office. For more

information, e-mail: welcomecenter@columbia.edu or visit the Welcome Center's [website](#).

5. Office of Career Services (OCS)

www.sipa.columbia.edu/resources_services/career_services/alumni/index.html

E-mail: sipa_ocs@columbia.edu

Phone: (212) 854-4613

Fax: (212) 854-6190

The Office of Career Services (OCS) is dedicated to providing lifelong services to SIPA's alumni. OCS offers several resources specifically designed to meet your career development needs, including: the [SIPA LinkedIn Page](#); job postings on SIPALink, the online job database (<https://www.myinterfase.com/cusipa/student>); career resources on the website and in the office; and individual career counseling by appointment.

Network with Fellow Alumni and Students

In place of the Alumni Career Advisory Program (ACAP) database, which was discontinued on June 30, 2011, OCS encourages you to network with fellow SIPA alumni through [SIPA's LinkedIn Group](#), The School of International and Public Affairs (SIPA) Alumni Network. With more than 2,600 members, the SIPA LinkedIn Group includes graduates from diverse career fields and is an excellent source for networking and obtaining informational interview contacts. In addition, current SIPA students rely greatly on alumni for professional advice, and as such, we invite you to serve as informal mentors to students who identify you through LinkedIn. To join the group, create a LinkedIn profile (www.linkedin.com) and search for the group name in the Groups search box. If you have a LinkedIn profile, you can access it directly [here](#).

6. Columbia University Center for Career Education: Alumni

www.careereducation.columbia.edu/alumni

E-mail: careereducation@columbia.edu

Phone: (212) 854-5609

The Center for Career Education (CCE) serves seven schools at Columbia University, including Columbia College, School of General Studies, Fu Foundation School of Engineering and Applied Science, School of Continuing Education, Graduate School of

Arts and Sciences, School of the Arts, and Graduate School of Architecture, Planning, and Preservation. CCE's Alumni Career Development Department also offers various types of career programs and events to all University alumni as they navigate and plan careers throughout their lives. Through career development workshops, seminars, and career information and resources, the Alumni Career Development team helps alumni with career transitions, job search skills and tools, and career planning. Additional resources available to alumni include career fairs, networking opportunities, and access to the Career Resource Center. To learn more about these opportunities, please visit their website at <http://www.careereducation.columbia.edu/alumni>.

7. University Registrar

<http://registrar.columbia.edu/>

E-mail: please visit the website and follow the E-mail link

Phone: (212) 854-4400

For instructions on how to receive the following services, please visit the Registrar's website:

Transcripts – no fee

- Please note that transcripts can only be picked up in person or via written request. Alumni are therefore encouraged to pick up a transcript in person for future use before leaving New York City.
- A transcript is an official record of a student's entire tenure at Columbia. It reflects all coursework and grades per term for each school attended within the University. Other information on the transcript includes:
 - Name as it appears in the Columbia University records
 - School and departmental affiliation
 - Degree/certificate program (if applicable)
 - Degree/certificate conferral date (if applicable)
 - Honors earned (if applicable)
 - G.P.A. (select schools only). *Note: the G.P.A. will not be printed on transcripts of students who attended prior to 1982.*
- There is no fee for this service.

- Transcripts cannot be produced for anyone whose record has been put on hold for an outstanding University obligation.
- Ordering a Transcript

In-Person

- If your first date of attendance was in 1982 or later, your transcripts will be processed while you wait at the locations listed below.
- If your first date of attendance was before 1982, you may request transcripts in person, but it will take up to several days to research the archives, produce, and mail the transcripts.

By Mail

- Mailed requests will be processed within 48 hours of receipt. Mail a copy of the Request for Transcript Form to:

Morningside Campus

Office of the Registrar
Columbia University
205 Kent Hall, MC 9202
1140 Amsterdam Avenue
New York, NY 10027

Medical Center Campus

Student Administrative Service
Columbia University
650 W. 168th Street
Unit 45, Black Building 1st fl., Room 141
New York, NY 10032

- Academic Certification – no fee

An academic certification is an official document provided by the University Registrar verifying dates of attendance, award of degree, and student status (full-time or part-time) by term. It is typically requested for health insurance, visa, employment, and credit verification purposes.

- Diploma Replacement – a lost or damaged diploma will be replaced for a \$100 fee when you submit a notarized [Application for Replacement Diploma](#). If possible, please enclose the damaged diploma along with your application.
- Name Changes

- Release or Withhold Information

For more information, please contact the Registrar's Office.

8. Columbia University Libraries

<https://alumni-friends.library.columbia.edu/index.html>

To contact the library, click [here](#).

Phone: (212) 854-7309

Columbia University alumni have lifetime reading privileges and may apply for borrowing privileges for a small monthly fee (\$30 per month). Additional information about securing library privileges can be found at the Library Information Office (LIO), located in Room 201 Butler Library, just to the left of the front door. LIO also processes payment of fines and fees for overdue and/or lost library materials, which is required before University transcripts and diplomas can be issued.

E-Resources for Alumni and Friends

<https://alumni-friends.library.columbia.edu/eresources.html>

The following premium electronic resources have been made available by special arrangement for *Columbia University Alumni and Friends* through generous support from the Friends of the Columbia Libraries. *Alumni and Friends* may access these resources by using a University Network ID (UNI), which is required to login.

Data bases:

Avery Index to Architectural Periodicals: Alumni Edition (EBSCO)

- Provides citations to articles in approximately 400 current and more than 1,000 retrospective architectural and related periodicals with primary emphasis on architectural design and history.

EBSCO Business Source Premier: Alumni Edition

- Provides nearly 1,100 full-text business magazines and journals in nearly every area of business, including marketing, management, accounting, finance, econometrics, economics, and more.

Columbia International Affairs Online (CIAO)

- A comprehensive source for theory and research in international affairs.

Gutenberg-e

- Prize-winning electronic books representing the most distinguished and innovative scholarship delivered with creative and thoughtful use of digital technology, published by Columbia University Press in cooperation with the American Historical Association.

Research Library

- Access to more than 2,500 full-text journals across a wide range of subject areas, including business, education, literature, political science, and psychology.

ABI/Inform

- Access to more than 1,800 business periodicals and journals with worldwide coverage of topics in business and economics, including 60,000+ company and executive profiles.

Proquest Newspapers

- Access to almost 50 national and international newspapers.

9. Columbia Alumni Arts League (CAAL)

Sign up to get your free Columbia Alumni Arts League membership (normally \$25)... because your discounts don't have to end after Commencement.

As a student, you've enjoyed unrivalled access to NYC arts and culture through Arts Initiative programs. It doesn't stop with graduation. Created by Columbia alumni, for Columbia alumni, Columbia Alumni Arts League membership continues many of your CUarts benefits as a recent graduate. Sign up for your [Free CAAL membership](#) and continue to experience the best of arts and culture without breaking your budget. CAAL offers alumni benefits and discounts to more than 100 leading arts organizations and restaurants, exclusive events with fellow alumni and artists, and a weekly curated listing of the best free and discounted cultural offers around town. **Click [here](#) to sign up!**

10. Dodge Physical Fitness Center Membership

www.gocolumbialions.com/

Phone: (212) 854-2546/7

Membership at the Dodge Physical Fitness Center gives alumni and their families access to Columbia's exercise machines, weight room, pool, indoor track, basketball, tennis, and squash courts, club and intramural sports, and recreational and fitness classes for prices not available at other New York City health clubs. The Center's annual membership runs from July 1-June 30 (partial year plan available). To get your membership, visit the website and click on "Dodge Fitness Center" then on "Dodge Physical Fitness Center Membership"

11. Health Insurance Continuation Plan for Recent Graduates

<http://health.columbia.edu/insurance/voluntary/continuation>

An optional Continuation Plan is available for students whose registration at Columbia is ending. To be eligible to participate in the Continuation Plan, students must have been enrolled in the Columbia Student Medical Insurance Plan in their final term as a registered student.

Aetna Student Health must receive applications and payment for the full premium within 45 days after the expiration of coverage under the Columbia Student Medical Insurance Plan. **The spring enrollment period for the continuation plan has now passed.**

The maximum length of coverage under the Continuation Plan is 12 months for students whose coverage ends August 31 and seven and a half months for students whose coverage ends on January 17.

To apply for enrollment, please click [here](#).

12. The School of Continuing Education

www.ce.columbia.edu

Phone: (212) 854-9666

E-mail: ce-info@columbia.edu

Alumni can enroll in classes (for credit or not-for-credit) taught by Columbia faculty in more than 40 departments of the Arts and Sciences, including SIPA. Professional advancement programs are also available.

13. Columbia University Faculty House

<http://facultyhouse.columbia.edu/>.

Phone: (212) 854-1200

Faculty House offers many unique services for members of the Columbia community. The 38,000-square-foot facility features versatile space to host receptions, social events, meetings, conferences, and seminars. Modern technologies, new climate control, additional restrooms, and a second elevator help to enhance comfort and service throughout the building. The distinctive event rooms of the Faculty House, from small meeting rooms to large reception rooms accommodating as many as 260 guests, are available for university events, weddings, corporate events, and private affairs every day, year-round.

Weekdays during the academic year, the Ivy Lounge & Coffee Bar is open from 5:00 - 10:00 p.m., and features a full-service bar, complete with light fare and espresso drinks. To make lunch reservations in the Dining Room or to reserve space for a meeting or event, call one of our Catering and Events Managers at 212-854-1200 and see: <http://facultyhouse.columbia.edu/>.

14. Columbia University Club of New York

www.columbiacub.org

E-mail: info@columbiacub.org

Phone: (212) 719-0380

Located at 15 West 43rd Street in the heart of midtown Manhattan, the Columbia University Club of New York offers membership to alumni from all divisions of Columbia University as well as to all current Columbia graduate and undergraduate students, and Columbia certificate holders, faculty, and administrators. Parents and children of Columbia alumni are also eligible to become members.

The Columbia University Club is proud to offer its members a host of excellent services. There are 52 recently renovated overnight rooms, including three comfortable suites, and a fully-equipped athletic facility with two international squash courts. Members can relax in a comfortable Members Lounge and enjoy the many publications in the Library.

Enjoy the Club's new restaurants: a bar & grill and a fine dining room, both located on the third floor. Members may use the meeting and conference rooms for private events or business meetings. The business center provides our members with high quality computers as well as printer, fax, and copy machines. Wireless technology allows members to connect to the Internet from anywhere in the Club.

The Club offers a busy calendar of social activities every month, including networking opportunities, stimulating lectures and discussions, inter-ivy club events, and wine and liquor tastings. In addition, members have the opportunity to enjoy reciprocity at some of the finest private clubs around the world.

Contact the Columbia Club Office at 212-719-0380 for a personal tour of the Club. We look forward to hearing from you.

15. Columbia University Club of Washington, D.C.

[Website](#)

E-mail: summs@ix.netcom.com

Columbia Staff Contact: Michaela Shank | mds2114@columbia.edu

Welcome to the Columbia University Club of Washington, D.C. (CUCDC)! And if you're new to metro D.C., welcome to life in our nation's capital-city region.

CUCDC events unite the Columbia University family to carry on the traditions:

- Intellectual rigor
- Curiosity
- Enjoying life in the company of similarly talented people

These events include **lectures by visiting professors, informal dinners** with graduates who have published books recently, **professional networking events, receptions at various embassies, private tours of prominent D.C. museums** and collections, and **happy hours** (both Columbia-exclusive, and in collaboration with the other Ivy League schools' clubs in metro D.C).

Events occur conveniently in **downtown D.C., Maryland, and Virginia.**

Although club events are open to all Columbians--and most lectures are even open to the general public--the CUCDC board would like to alert you to the fact that we are a **membership-based organization. Annual dues are \$40 -- except for recent graduates of the University, who enjoy free membership for two years.** The member discount ranges from \$10 to \$20, depending on the nature of the event. So after five events--or maybe just two or three--your membership pays for itself.

16. Alumni Publications and Online Media

For a list of SIPA publications, please see:

sipa.columbia.edu/about_sipa/sipa_publications.html

SIPA News

sipa.columbia.edu/about_sipa/sipa_publications/sipa_news.html

The School of International and Public Affairs' semi-annual publication features articles by faculty, students, and alumni, as well as current news about SIPA's programs, events, and alumni. Alumni receive *SIPA News* free at the address they provide in the Columbia/SIPA University Online Directory.

Communiqué

www.sipa.columbia.edu/about_sipa/sipa_publications/communique.html

Communiqué is a student-written, student-run newspaper of Columbia University's School of International and Public Affairs. The editors are solely responsible for its content. Alumni can access *Communiqué* online through the above SIPA website.

Journal of International Affairs

<http://jia.sipa.columbia.edu>

Established in 1947, the *Journal of International Affairs* is the second-oldest publication in the field of international relations, affiliated with and run by students at the School of International and Public Affairs. To subscribe, visit the website above.

Columbia Magazine

www.alumni.columbia.edu/magazine/

Columbia is published by the Office of University Development and Alumni Relations; it is the only University publication sent to all Columbia alumni.

Inside SIPA

www.sipa.columbia.edu/news_events/newsletter/index.html

Inside SIPA is a regularly distributed e-newsletter with news and information about SIPA faculty, students, alumni, and events.

SIPA Alumni eNewsletter

www.sipa.columbia.edu/resources_services/alumni_relations/eNews.html

The eNewsletter highlights upcoming and past events. Copies are e-mailed to alumni at the e-mail address they provide in the Alumni Office's online database. Past and current issues are also accessible via the SIPA website.

The Morningside Post

www.themorningsidepost.com

The Morningside Post is the student-run news and opinion site for SIPA. Established in

2004, TMP has become a leading blog among graduate schools of international affairs and public policy in the United States and read in more than 120 countries around the world. TMP aims to foster debate outside of class and to feature the most passionate and inquisitive voices in the SIPA community and beyond. The student editors are solely responsible for its content.

Facebook

www.facebook.com/Columbia.SIPA

This online networking site will keep you up-to-date with events that are going on at SIPA. If you are already a Facebook member, click “Become a Fan,” to receive all updates. If you are not a Facebook member, sign up today to receive the most current information.

LinkedIn

Connect with more than 16,500 Columbia alumni and more than 3,000 SIPA alumni via LinkedIn. To join the Columbia alumni group automatically, get a Columbia e-mail address and set it as your default LinkedIn address. (You can also click to join without a Columbia address, but it will take up to five days to be approved.) [Join the group now »](#)
To connect to the SIPA LinkedIn group, please visit us [here](#).

17. Giving to SIPA – SIPA’s Office of Development

www.sipa.columbia.edu/about_sipa/giving_to_sipa.html

SIPA’s Development Office

Columbia Alumni Center

622 West 113th Street

Mail Code 4522

New York, NY 10025

Phone: (212) 851-7448

E-mail: devsipa@columbia.edu

A gift to SIPA represents a commitment to improving our world through the education of the practitioners, analysts, activists, and advocates of tomorrow. With ambitious and talented students from more than a hundred countries and a world-class faculty pursuing research on the most pressing issues of our day, SIPA provides an unparalleled laboratory for creativity and innovation in the field of public policy.

Maintaining the strength of this remarkable community requires the support of alumni and friends. Sustaining faculty research across the globe, recruiting and training deserving students from around the world, encouraging curricular innovation, and cultivating policy dialogue and debate are all essential parts of the mission of SIPA, and they all require financial support.

SIPA welcomes unrestricted support through SIPA’s Annual Fund; gifts can be made online (See: <https://giving.columbia.edu/giveonline/>). For longer term commitments supporting student fellowships, faculty research, and other important priority areas, donors should contact SIPA’s development office.

18. Staying Connected with Alumni

Columbia University Alumni Clubs

<http://alumni.columbia.edu/alumni-community/alumni-clubs>

Several SIPA alumni have begun to explore ways to maintain contact with others in their region. The best way to do so is to join your local Columbia University Alumni Club and organize SIPA-specific events through the partnership of this network and SIPA’s Alumni Affairs Office. Please contact these alumni or visit the club’s website below to find out about ways to get involved.

Also, if you are interested in organizing SIPA events in your region, please contact the SIPA Office of Alumni Affairs at SIPAalum@columbia.edu.

<p>Presidents and Contact Information (Domestic) Arizona (Phoenix) Terry Finnegan ’76 SEAS Jim Mabry ’81 GS, ’93 GSAS, ’98 GSAS terry.finnegan@gmail.com jcmabry@gmail.com</p> <p>Arizona (Tucson) Gene Cafarelli ’94 TC gcafarelli@ccd-usa.com</p>	<p>California (Los Angeles) Joshua Berman ’95 GS</p> <p>California (San Diego) Lesley Henegar ’87 GSAPP lhenegar@sbcglobal.net</p> <p>California (San Francisco) Allan Ng ’99 CC allan.ng@columbiaalum.com</p>
<p>Colorado Andrew J. Contiguglia ’92 CC ajc@ajcpc.com</p>	<p>Connecticut (Fairfield) Claire E. Nathan ’98 SW cnathan1@optonline.net</p>

<p>Washington, D.C. Sheila Summers (for Membership Information) summs@ix.netcom.com</p>	<p>Florida (Miami) Mark Stoutenberg '01CC miami@alumniclubs.columbia.edu Club Website Facebook</p> <p>Florida (Naples) Peter A. Schwiers '62CC pschwiers@comcast.net Club Website</p> <p>Florida (Palm Beach) Henry Seagull '71GS has76@columbia.edu Club Website</p> <p>Florida (Sarasota) Lee-En Chung '88SEAS ladychung@yahoo.com Club Website</p> <p>Florida (Tampa) Ingrid Shawn Magnani '02 SEAS venza@yahoo.com</p>
<p>Georgia (Atlanta) Roxann Smithers '99 CC, '02 LAW rss48@columbia.edu</p>	<p>Hawaii Patrick Waring '96 LAW pjw14@columbia.edu</p>
<p>Illinois (Chicago) Chris Stacey '93 GS crs12@caa.columbia.edu</p>	<p>New England Stephen M. Kane '80 CC, '8 3LAW skane@richmaylaw.com</p>
<p>Michigan Ellen Piligian '90 JRN (Co-President) Carol Ann Arvan '80 AC (Co-President) esp22@columbia.edu caa@fxarchitecture.com</p>	<p>Minnesota Leyla Kokmen '94 CC lak6@columbia.edu</p>
<p>Missouri (Kansas City) James Reittinger '95 GSAPP columbiaclubkc@gmail.com</p> <p>Missouri (Saint Louis) William Carey '81 CC wcarey@cortlandassociates.com</p>	<p>New Jersey (Bergen/Passaic/Rockland, NY) Sally C. Jones '75 BUS (Co-President) Melinda Maidens '76 SIPA (Co-President) jones603@optonline.net mmaidens@verizon.net</p> <p>New Jersey (Northern) Marc Leibowitz '92 GS mnl5@columbia.edu</p>
<p>New York (NYC) Mark Amsterdam '66 CC, '69 LW, Parent:</p>	<p>Ohio (Cincinnati) Chris Meininger '82 CC, '87 BUS</p>

<p>'06 CC info@columbiacub.org</p> <p>New York (Westchester) Arthur S. Graham, Jr. '42 SEAS, '50 SEAS asg81@columbia.edu</p>	<p>cmeininger@hscapital.com</p> <p>Ohio (Cleveland) Kevin P. O'Neil '85 SIPA oneil@caa.columbia.edu</p>
<p>Oregon (Portland) Jason D. Au '90 CC jda34@columbia.edu</p>	<p>Pennsylvania (Philadelphia) Mark Momjian '83 C, '86 LAW mm977@columbia.edu</p> <p>Pennsylvania (Pittsburgh) Peter P. Leone '83 CC peter.leone@nmfn.com</p>
<p>Puerto Rico Arturo J. Garcia-Sola '80 CC '83 LAW</p>	<p>Tennessee (Nashville) Kimberley La Marque '84 GS klamarque@tnstate.edu</p>
<p>Texas (Austin) Matthew Fox '02 BU Matt.Fox@atech.com Club Website</p> <p>Texas (Dallas) David Weisoly '92 CC dweisoly@yahoo.com Club Website</p> <p>Texas (Houston) George Marshall Worthington GSB '93, SIPA '78 worthworldtx@sprintmail.com Club Website</p>	<p>Washington (Seattle) Scott Larson '97 SIPA scott@vashonpartners.com</p>

Club Presidents and Contact Information (International)

For an updated list, please see:

alumni.columbia.edu/alumni-community/alumni-clubs/international
