**Notes:**

**Academic Year:** AV support is available Monday-Friday: 8:30am – 8:00pm and Saturday: 8:30am – 4:00pm.

**Summer:** AV support is available Monday-Friday: 8:30am – 4:00pm.

Any service outside of these hours is subject to availability and off-hours surcharge.

Please contact for staff availability.

<table>
<thead>
<tr>
<th>Item</th>
<th>SIWPS,CICR,CGEG, CDEP</th>
<th>SIPA Units</th>
<th>SIWPA Affiliates</th>
<th>Other Clients</th>
</tr>
</thead>
</table>

### Technical Services Staff

- **Set Up & Strike for all jobs**
  - Flat Fee
  - SIPA Units: $75
  - SIPA Affiliates: $95
  - Other Clients: $125

### Equipment

#### Computer Resources

- **Laptop/Computer**
  - AV support (full day)
  - Unit: $50
  - SIPA Units: included
  - SIPA Affiliates: included
  - Other Clients: included

- **Laptop Audio**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included
  - Other Clients: included

- **Wireless Advancer/Laser pointer**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included
  - Other Clients: included

- **MAC adaptor**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included
  - Other Clients: included

- **Mics for audience**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included
  - Other Clients: included

#### Projection and Screen

- **SMART System (<2 hours)**
  - Unit: $40
  - SIPA Units: $60
  - SIPA Affiliates: $100

- **SMART System (Half Day)**
  - Unit: $75
  - SIPA Units: $110
  - SIPA Affiliates: $150

- **SMART System (Full Day)**
  - Unit: $150
  - SIPA Units: $220
  - SIPA Affiliates: $300

#### Audio

- **Wireless Handheld Mics**
  - Unit: $30
  - SIPA Units: $50
  - SIPA Affiliates: $65

- **Mic Stands**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included

- **Wireless Lavalier Mics**
  - Unit: $45
  - SIPA Units: $60
  - SIPA Affiliates: $75

- **Mult box**
  - Unit: included
  - SIPA Units: included
  - SIPA Affiliates: included

#### Recording Services

- **Audio Recording**
  - Per Hour: $45
  - SIPA Units: $50
  - SIPA Affiliates: $60

- **Video recording**
  - First 2 hours: $400
  - Each additional hour: $100
  - SIPA Units: $450
  - SIPA Affiliates: $500
  - Other Clients: $100

- **LiveStream**
  - Per 2 hour Event: $500
  - SIPA Units: $550
  - SIPA Affiliates: $600

- **LiveStream+Video Recording**
  - Per 2 hour Event: $650
  - SIPA Units: $700
  - SIPA Affiliates: $750

- **Post Production**
  - First 2 hours: $200
  - Each additional hour: $100
  - SIPA Units: $250
  - SIPA Affiliates: $100
  - Other Clients: $275

---

SIWPS,CICR,CGEG, CDEP
Regional Institutes, Econ, Pol. Sci., ISERP
All Others
<table>
<thead>
<tr>
<th>Item</th>
<th>SIPA Units</th>
<th>SIPA Alliliates</th>
<th>Other Clients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-editing Video</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
</tr>
</tbody>
</table>

**Communication Services**

<table>
<thead>
<tr>
<th>Service</th>
<th>SIPA Units</th>
<th>SIPA Alliliates</th>
<th>Other Clients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ethernet Connection</td>
<td>included</td>
<td>included</td>
<td>included</td>
</tr>
</tbody>
</table>

**Video Support**

<table>
<thead>
<tr>
<th>Service</th>
<th>SIPA Units</th>
<th>SIPA Alliliates</th>
<th>Other Clients</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD Deck w/ Computer</td>
<td>included</td>
<td>included</td>
<td>included</td>
</tr>
</tbody>
</table>

**Notes:**

*Academic Year: Off-hours include jobs before 8:30am and after 8:00pm on weekdays; Weekend, Saturday: before 8:30am and after 4:00pm; Sunday: all day.*

*Summer: Off-hours include jobs before 8:30am and after 4:00pm on weekdays and Weekend: Saturday - Sunday*

<table>
<thead>
<tr>
<th>Off-hours Surcharge &lt;=2 hours</th>
<th>Flat Fee</th>
<th>$40</th>
<th>$50</th>
<th>$60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-hours Surcharge (Half Day)</td>
<td>Flat Fee</td>
<td>$60</td>
<td>$70</td>
<td>$80</td>
</tr>
<tr>
<td>Off-hours Surcharge (Full Day)</td>
<td>Flat Fee</td>
<td>$80</td>
<td>$90</td>
<td>$100</td>
</tr>
</tbody>
</table>

**Tech support subject to staff availability**

| Per hour | $40 | $45 | $50 |