

ACTION VERBS

accelerated	consulted	framed	oversaw	solved
accompanied	contrasted	fulfilled	participated	spearheaded
accomplished	contributed	gained	passed	specified
achieved	controlled	gathered	performed	stabilized
acquired	coordinated	gauged	persuaded	staffed
adapted	corresponded	gave	pioneered	staged
added	counseled	generated	planned	standardized
adjusted	created	governed	polled	steered
administered	cultivated	granted	prepared	stimulated
adopted	decided	guided	presented	streamlined
advised	decreased	handled	prevented	strengthened
advocated	defined	headed	printed	stressed
aired	demonstrated	identified	probed	structured
affected	described	implemented	produced	studied
allocated	designated	improved	profiled	submitted
amended	designed	increased	programmed	substantiated
analyzed	determined	influenced	projected	suggested
answered	developed	informed	promoted	summarized
appraised	devised	initiated	prompted	superceded
approved	devoted	inspected	proposed	supervised
arbitrated	directed	inspired	proved	supplied
arranged	discounted	instituted	provided	supported
assembled	distributed	instructed	publicized	surpassed
assessed	documented	interpreted	published	surveyed
assisted	doubled	interviewed	quantified	synthesized
audited	drafted	introduced	raised	systematized
augmented	earned	invented	rated	tabulated
authorized	eased	invested	recommended	tailored
balanced	edited	investigated	recovered	targeted
bargained	eliminated	involved	recruited	taught
broadened	employed	issued	redesigned	tightened
budgeted	enabled	joined	reduced	traced
built	encouraged	judged	refined	trained
calculated	endorsed	launched	regulated	translated
catalogued	enforced	led	reinforced	traveled
centralized	engineered	lobbied	renegotiated	undertook
challenged	enhanced	located	reported	unified
changed	enlarged	maintained	represented	updated
channeled	enriched	managed	researched	used
chose	established	mapped	resolved	utilized
circulated	estimated	marketed	responded	validated
clarified	evaluated	maximized	restored	verified
classified	examined	measured	restructured	weighted
collaborated	exceeded	moderated	revamped	witnessed
collected	executed	modified	reversed	won
combined	expanded	monitored	reviewed	worked
commissioned	expedited	motivated	revised	wrote
compared	explained	narrated	revitalized	
compiled	extended	negotiated	scheduled	
completed	facilitated	nurtured	secured	
composed	fashioned	observed	selected	
conceived	financed	opened	sent	
concluded	forecasted	operated	served	
condensed	formed	orchestrated	shaped	
conducted	formulated	ordered	shortened	
consolidated	found	organized	showed	
constructed	founded	overhauled	simplified	