COLUMBIA UNIVERSITY IN THE CITY OF NEW YORK

REGISTRATION & Add/Drop FORM

- Registration
- Change of Program
- Spring
- Summer
- Fall
- Year:
- New
- Continuing
- Re-Admit

NAME:  
UNI:  
PID:  

SCHOOL:  
DEGREE:  
PROGRAM / MAJOR:  

INSTRUCTIONS
Following the example shown, fill in all of the columns required for the action you are requesting. Please print!

1. In the "Action Code" column:
   - Enter A to register for a class or to Add a class.
   - Enter D to Drop a class.
   - Enter C to change the grading option or the number of points in a variable point course, then enter the number of points that you want.

2. In the "Grading Options" column:
   - Enter P for Pass/Fail option
   - Enter R for "Registration Credit" for courses you are Auditing

3. Sign and date form.
4. Get approval signature for classes that need them.

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<table>
<thead>
<tr>
<th>Action Code</th>
<th>Call Number</th>
<th>Bulletin Subject (ABCD)</th>
<th>Bulletin Number (E6789)</th>
<th>Section</th>
<th>Points</th>
<th>Grading Options (L/P/R)</th>
<th>Course Title</th>
<th>Approval as Required (DEPT/INSTR)</th>
<th>Approval as Required (Dean)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example A</td>
<td>1 2 3 4 5</td>
<td>SIPA u6500 001 3.0 L</td>
<td>Quantitative Analysis</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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For Add/Drop or point changes, enter Term Points Before and Term Points After:

TOTAL POINTS

*SIPA students must register for one concentration and one specialization each semester.

STUDENT SIGNATURE:  
DATE:  

ADVISOR SIGNATURE:  
DATE:  
(if required)