ATTESTATION FORM FOR INTERNATIONAL STUDENTS IN F-1 STATUS RECEIVING NON-COMPENSATORY GRANTS AND STIPENDS

A Social Security Number or an Individual Taxpayer ID Number is required by an employer for the appropriate withholding of taxes for foreign nationals, with and without tax treaties. In order for the University to disburse these funds to you without one of these numbers, you are required to complete this attestation.

**Social Security Number (SSN):** The Social Security Administration will issue an SSN only to individuals in F-1 status who are employed on-campus or have an offer of employment.

**Individual Taxpayer ID Number (ITIN):** The Internal Revenue Service will issue an ITIN only to individuals who are not eligible for an SSN. To apply for an ITIN, complete IRS Form W-7 and mail it to the IRS. To ensure that the University will be notified and report the correct IRS issued number, enter the following information on Line #3 on the W-7 form: Columbia University Human Resources, 615 W. 131 Street, New York, NY 10027.

Please answer the following questions:

1. Do you currently have an SSN? Note that an SSN is a lifetime number, so if you were ever issued one in the past, you can continue to use it. Also note the 9-digit temporary ID number assigned by the University is NOT an SSN.
   - YES _______  NO _______

2. Do you have an ITIN? Note that like the SSN, the ITIN is a lifetime number.
   - YES _______  NO _______

3. Do you have a job on-campus or an offer of one soon?
   - YES _______  NO _______

4. Have you applied for an SSN or an ITIN?  YES _______  NO _______

   Which one?  SSN_______  ITIN ________ Date on which applied ________________

   Do you have a receipt for the application?  YES _______  NO _______

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**If your answers to the questions above are “no”, please read the following attestation and sign below.**

**ATTESTATION:**

I am a student in F-1 status without a Social Security Number or an Individual Taxpayer ID. I understand that this check is being disbursed to me on condition that:

1. I will inform my School or Department as soon as I obtain a Social Security Number.

2. If I do not have a Social Security Number by February of next year, I attest that I will file form W-7 attached to a U.S. federal tax return, Form 1040NR-EZ, and will notify the University as soon as I am issued an ITIN (Columbia University HR, 615 West 131st Street, 4th Floor, Mail Code 3202, New York, NY 10027; [http://hr.columbia.edu/](http://hr.columbia.edu/)).

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Print Name as it appears on your I-20

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Signature ___________________________ Date ______________________